

SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

	Item	Update	Actions and recommendations	Who
	Date of Meeting	10th October 2017		
1.	Attendees and apologies			
	Present:	Councillor Sven Hocking (SH) – Wiltshire Council – Chair Councillor John Walsh (JW) – Wiltshire Council Patricia Podger (PP) – Elizabeth House Margaret Willmot (MW) – Salisbury Area Greenspace P/Ship Pam Rouquette (PR) – Salisbury Walking Forum Graham Axtell (GX) – Wiltshire Council Paul Shaddock (PS) – Wiltshire Council		
	Apologies:	Councillor Jeremy Nettle (JN) – Salisbury City Council Peter Durnan (PD) – Cycle Opportunities Group Salisbury		
2.	Notes of last meeting			
		The minutes of the previous meeting held were agreed at the Salisbury Area Board meeting on the 6 th July 2017. The Salisbury Area Board minutes can be found at: http://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=168&MId=11055&Ver=4		
3.	Financial Position			
		Current financial position - £10,846 still unallocated.		

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4.	Top 5 Priority Schemes			
a)	Issue No: 3222 Request for improved pedestrian facilities on Old Blandford Road between Lywood Close (recent development) and where the existing footway begins at the northern junction of Old Blandford Road and Harnwood Road.	Design work for the provision of advisory footpath between Lywood Close and the northern junction of Old Blandford Road and Harnwood Road completed and works order issued in October 2017.	That the Area Board notes the update.	PS
b)	Issue No: 4000 Request for improved cycle route signage on Avon Valley Shared Use Path.	Design work for the provision of improved signage along the Avon Valley Shared Use Path completed and works order issued in October 2017.	That the Area Board notes the update.	PS
c)	Issue No: 4710 Request for improved signage to Nos. 22-26 Jewell Close.	Design work for the provision of a street nameplate directing people to Nos. 22-26 Jewell Close commenced. Design work completed and works order issued in August 2017.	Chase Ringway to undertake works.	PS
d)	Issue No: 5253 Request for street nameplate for Syringa Court incorporating a 'No Through Road' sign. This street nameplate would replace one that is currently missing from the road.	Design work for the provision of a street nameplate at Syringa Court completed and works order issued in August 2017.	Chase Ringway to undertake works.	PS
e)	Waiting Restriction Requests	Design work completed. Draft Traffic Regulation Orders (TROs) passed to the TRO Team to undertake legal work and produce TRO advert to allow the formal consultation to be undertaken.	That the Area Board notes the update.	PS

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5.	Other Priority schemes			
a)	Issue No: 4246 Request for additional sign to inform cyclists that they can travel along South Street against the 'One Way' TRO.	Design work completed and works order issued in June 2017.	Chase Ringway to undertake works.	PS
b)	Issue No: 4869 Request for improved signage to stop HGVs travelling along Albany Road and Wyndham Road.	Design work completed and works order issued in June 2017. Signs delivered. Awaiting erection of sign posts and signs.	Chase Ringway to undertake works.	PS
c)	Issue No: 4759 Request for a footway to be constructed on Downton Road between the bus shelter opposite the BP filling station and Harnham Gyratory.	As previously advised the provision of a footpath at this location appears possible but technically difficult to achieve. The first piece of work required would be to undertake a topographical survey of the area. This would cost approximately £1,500.	That the Area Board approves the allocation of £1,500 to allow a topographical survey to be undertaken.	PS
d)	Issue No: 5265 Request to improve visibility of vehicles approaching from the right for motorists existing India Avenue onto Devizes Road.	Salisbury City Council have been contacted with regard to the issue and are to arrange for the foliage at the junction to be cut back.	That the Area Board notes the update.	PS

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e)	Area Board Grant Application No: 2037	Work has been completed on the improvements to Bishops Walk footpath. PR displayed some before and after photos of Bishops Walk footpath to show the works undertaken. PR informed the group that a lot the work was undertaken by volunteers from the Ramblers and asked if the Chair of the CATG could send a message of thanks to the Ramblers for their efforts.	The Chair agreed to send a message of thanks to the Ramblers for their work on improving Bishops Walk footpath, following which the issue will be closed. That the Area Board notes the update.	SH
f)	Stratford Road Crossing Point	Awaiting start of works on the ground.	Chase Ringway to undertake works.	PS
6.	New Requests / Issues			
a)	Issue No: 5401 Speeding vehicles in St. Nicholas' Road and vehicles jumping the red light at the traffic signals in St. Nicholas' Road.	The Police have been notified of the comments about vehicles jumping the red light at the traffic signals in St. Nicholas' Road. Originator of this issue asked to complete and submit a metro count survey application form during week beginning 29/05/17. Originator of the issue advised that a completed metro count survey application form had to be returned to the council within three months or the issue would be closed. To date the originator of the issue has not submitted an application form. This issue will be closed.	That the originator of the issue be informed accordingly and that the Area Board notes the update.	PS
b)	Issue No: 5472 Speeding vehicles in Stratford-Sub-Castle.	Originator of this issue asked to complete and submit a metro count survey application form during week beginning 26/06/17. Completed metro count survey application form returned to council on 11/09/17. Metro count survey ordered.	That the Area Board notes the update.	PS
c)	Issue No: 5480	HGV warning signs could potentially be supplied at this location. However, there is only anecdotal evidence that Dews Road is being used by HGVs and coaches. Recommend that metro count survey is undertaken in Dews Road to determine scale of	Metro count survey to be ordered and results reported back to the February 2018 meeting of the group	PS

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	HGVs and coaches using Dews Road. Request for HGV warning signs to be erected.	problem and the results reported back to the group in February 2018 where a decision as to whether or not the provision of signs should be funded could be made.		
d)	Issue No: 5485 HGVs and coaches using Salt Lane between its junctions with St. Edmund's Church Street. Request for improved HGV warning signs to be erected.	There is currently a restriction prohibiting vehicles over 12 metres in length from travelling along the section of Winchester Street between Queen Street and Brown Street (vehicles over 12 metres in length can't make the right turn into Brown Street). The alternative route directs vehicles to use Endless Street, Salt Lane and Rolleston Street to enter Brown Street. The diversion signing currently in place could be improved to make the alternative route more obvious to motorists. Estimated cost of providing improved signage is £2,000.	That the Area Board approves the allocation of £2,000 to allow this work to be undertaken.	PS
e)	Issue No: 5551 Request for contraflow cycling to be introduced into Queen Street.	Salisbury City Council considered this matter at their Planning & Transport Committee Meeting on the 14/08/17 and supported this request. Further investigation work to be undertaken to see if contraflow cycling can be safely introduced in Queen Street.	That the Area Board notes the update.	PS
f)	Issue No: 5552 Request for contraflow cycling to be introduced into Coldharbour Lane.	Salisbury City Council considered this matter at their Planning & Transport Committee Meeting on the 14/08/17 but did not support this request. This issue will be closed and no further action undertaken.	That the Area Board notes the update.	PS
g)	Issue No: 5553 Request for contraflow cycling to be introduced into Friary Lane.	Salisbury City Council considered this matter at their Planning & Transport Committee Meeting on the 14/08/17 but did not support this request. This issue will be closed and no further action undertaken.	That the Area Board notes the update.	PS
h)	Issue No: 5554 Request for contraflow cycling to be introduced into Swayne's Close.	Salisbury City Council considered this matter at their Planning & Transport Committee Meeting on the 14/08/17 but did not support this request. This issue will be closed and no further action undertaken.	That the Area Board notes the update.	PS

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i)	Issue No: 5555 Request for contraflow cycling to be introduced into High Street.	Salisbury City Council considered this matter at their Planning & Transport Committee Meeting on the 14/08/17 and supported this request. Further investigation work to be undertaken to see if contraflow cycling can be safely introduced in High Street.	That the Area Board notes the update.	PS
j)	Issue No: 5556 Request for improved signage of the existing cycle contraflow in Rollestone Street (from its junction with Winchester Street to the access road to the rear of the Three Swans Surgery).	Salisbury City Council considered this matter at their Planning & Transport Committee Meeting on the 14/08/17 and supported this request. Cyclists can already legally travel in contraflow along Rollestone Street (from its junction with Winchester Street to the access road to the rear of the Three Swans Surgery). However, there is currently no signage in place that indicates that cyclists are legally permitted to travel in contraflow. Estimated cost of providing signage at this location is £2,000.	That the Area Board approves the allocation of £2,000 to allow this work to be undertaken.	PS
k)	Issue No: 5601 Speeding vehicles in Mill Road	Originator of this issue asked to complete and submit a metro count survey application form during week beginning 28/08/17. Originator of the issue advised that a completed metro count survey application form has to be returned to the council within three months or the issue will be closed. Completed metro count survey application form returned not yet received.	That the Area Board notes the update.	PS
l)	Bus Shelters in Salisbury	A company that would be able to repair / replace the roofs of the damaged shelters has yet to be identified. Continue to try and identify companies that could undertake such works.	That the Area Board notes the update.	PS / SH
m)	Maintenance of Street Nameplates	SH advised the group that the Salisbury Area Board (SAB) were working on a project to improve street nameplates. The project has two strands; the first being the replacement of any broken or missing signs and the second being the repainting of faded / worn signs. SH advised that members of SAB had met with Adrian Hampton (Head of Highways Maintenance – South) to discuss this matter and were currently awaiting a response from him on how the council planned to meet its statutory obligations by providing new street nameplates to replace any broken or missing ones.	The group supported using CATG funding to improve the condition of street nameplates in Salisbury. The group felt that subject to the other schemes it had recommended for funding that £1,500 should be kept back from the remaining CATG budget allocation to fund any schemes brought before the February 2018	PS / SH

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		<p>However, SH said that, with the agreement of the CATG, he would like to use some of the groups funding to undertake works to repaint faded / worn signs.</p> <p>PS commented that although this project was essentially maintenance works that couldn't typically be funded through the CATG process Parvis Khansari (Associate Director – Highways) had agreed that on this occasion only if the CATG were in favour of spending its funding to improve the condition of street nameplates in Salisbury then he would be happy for the money to be allocated to such a project. PS advised that although the CATG may be funding the work any actions arising would need to be undertaken by the Area Highways Office at Wilton because of the type of work being proposed.</p>	<p>meeting of the group but all other funding could be allocated to the project.</p> <p>That the Area Board approves the allocation of £3,846 to allow this work to be undertaken.</p>	
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<p>n)</p>	<p>Request for waiting restrictions to be introduced outside of No. 8 Sidney Street</p>	<p>PS advised the group that he had been asked to raise this issue by Parvis Khansari. The resident of No. 8 Sidney Street had, via the local MP, requested the introduction of double yellow lines outside of their property. The resident of No. 8 Sidney Street is an elderly person who requires the use of a mobility scooter and to get a mobility scooter in and out their property required the use of a ramp. Because of the narrowness of the footway in front of No. 8 Sidney Street the ramp needs to go straight into the carriageway. However, there is a residents parking bay in front of No. 8 Sidney Street which cars are legitimately using and in doing so preventing the use of a ramp. The double yellow lines have been requested to remove the parking from in front of No. 8 Sidney Street to enable the use of a ramp as and when required by the resident.</p> <p>PS informed the group that this had been a longstanding issue and that currently there were two large water filled temporary barriers in place outside of No. 8 Sidney Street to prevent parking from taking place. PS further informed the group that the resident of No. 8 Sidney Street was claiming that these barriers were regularly being moved meaning that they could not make use of their ramp.</p> <p>PS advised the group that since the incoming correspondence about this issue had been received on the 17/08/17 he had visited No. 8 Sidney Street on six occasions, during which the water filled barriers were in place and the resident of No. 8 Sidney Street would've been able to put a ramp out. However if the group wished to introduce double yellow lines a TRO process would have to be completed at an estimated cost of £1,500. PS advised that an alternative option of installing some bolt down bollards that couldn't be moved in place of the water filled barriers could be considered at an estimated cost of £500.</p>	<p>The group declined to fund the introduction of a TRO because of the length of time that would be required to complete</p> <p>The group, whilst sympathetic to the problem being experienced by the resident of No.8 Sidney Street, felt (based on the advice given) that the water filled temporary barriers were serving their intended purpose and no further measures should be provided at this time.</p> <p>The group asked that the issue continue to be monitored and an update provided to the February 2018 meeting of the group where they would consider funding the installation of bolt down bollards.</p> <p>That the Area Board notes the update.</p>	<p>PS</p>
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7.	Closed Items			
a)	Issue No: 4647 Request for improved cycle facilities on Devizes Road.	Issue closed following cancellation of project at the 20 th June 2017 meeting .of the Salisbury CATG. Decision ratified by the Salisbury Area Board at its meeting on the 6 th July 2017.	That the Area Board notes the update.	PS
b)	Issue No: 4935 Request for improved street lighting along the footway running from Middleton Road to the Waitrose Underpass.	Issue closed following advice at the 20 th June 2017 meeting .of the Salisbury CATG that the matter fell under the jurisdiction of Highways England rather than Wiltshire Council. Decision ratified by the Salisbury Area Board at its meeting on the 6 th July 2017.	That the Area Board notes the update.	PS
c)	Issue No: 5068 Request for a directional sign on Devizes Road in advance of the Highbury Avenue mini roundabout to address confusion as to the alignment of the route of the A360.	Directional arrow painted in August 2017. All works are complete and the issue has been closed.	That the Area Board notes the update.	PS
d)	Issue No: 5136 Request for improved signage to inform motorists that they cannot turn left from Rampart Road onto the A36 Churchill Way (at the bottom of Kelsey Road).	Salisbury City Council considered this matter at their Planning & Transport Committee Meeting on the 24/04/17 but did not support this request. This issue has been closed.	That the Area Board notes the update.	PS

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e)	Issue No: 5140 Request for barriers to be installed on the footway running between Pinewood Close and Westwood Road to prevent its use by motorcyclists.	Salisbury City Council considered this matter at their Planning & Transport Committee Meeting on the 24/04/17 but did not support this request. This issue has been closed.	That the Area Board notes the update.	PS
f)	Issue No: 5152 Request for improved height warnings signs on Glastonbury House and Romsey House, Friary Lane.	Salisbury City Council considered this matter at their Planning & Transport Committee Meeting on the 24/04/17 but did not support this request. This issue has been closed.	That the Area Board notes the update.	PS
g)	Issue No: 5573 Speeding vehicles in Highbury Avenue	A metro count survey was undertaken in Highbury Avenue between the 11/09/17 and 24/09/17. The recorded speed of traffic using Beatrice Road was below the threshold for further action and as such this issue has been closed.	That the Area Board notes the update.	PS

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8.	Other Items			
a)	Highway Maintenance Update	<p>GX from the Area Highways Office provided a verbal update on existing and proposed highway maintenance schemes in the Salisbury Community Area.</p> <p><u>Existing Schemes</u></p> <p>GX advised that during the next couple of month's footway maintenance works would be being undertaken in Salt Lane, St. Mark's Avenue and Cheverell Avenue.</p> <p><u>Proposed Schemes</u></p> <p>GX advised that Endless Street, the A30 London Road (in the vicinity of the Parkwood Health and Fitness Centre) and Westwood Road (between Olivier Close and Hazel Close) were currently being considered for carriageway resurfacing in the 2018/2019 financial year.</p> <p>GX advised that based on locations identified by members of the SAB and maintenance records he had asked for footway maintenance works to be priced for Albany Road (part of), Attwood Road, Bishopdown Road (part of), Bourne Avenue (part of), Burford Avenue, Burford Road, Downton Road, Juniper Drive, Montague Road, Ridgeway Road, St. Edmunds Church Street, Shakespeare Close, Westbourne Close (remainder of) and Woodstock Road for undertaking during the 2018/2019 financial year. GX advised that it was unlikely that there would be sufficient funding available to undertake works in all of the roads mentioned so the priorities for delivery would need to be identified once the estimated costs of the works and the footway</p>	<p>Footway maintenance works in Mallard Close to be repriced and information about the outcome to be provided to SH.</p> <p>That the Area Board notes the update.</p>	GX

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		<p>maintenance budget for the 2018/2019 financial year were known.</p> <p><u>Additional Funding for Footway Maintenance Works</u></p> <p>GX informed the group that the Cabinet had allocated an additional £150,000 worth of funding to the Area Boards to spend on footway maintenance with that money being split on the same basis as the CATG funding is. GX advised that meant that the Salisbury area would receive approximately £8,800 to spend. GX further advised that it has been determined that the CATG's across the county would determine where that funding would be spent. GX asked if there were any suggestions as to where the money could be spent in Salisbury</p> <p>SH suggested Mallard Close as this was a location that had previously been of the list of areas where footway maintenance was required but had dropped off due to funding constraints. SH commented that at it was a relatively small cul-de-sac he hoped that the additional funding would cover all the necessary work at the location. GX commented that he recalled that the previous cost estimate for Mallard Close was over £10,000 but would ask for the works to be repriced and advise SH of the outcome.</p>		
9.	Date of Next Meeting:	13 th February 2018		

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Salisbury Community Area Transport Group

Highways Officer – Paul Shaddock

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Salisbury Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Salisbury Area Board will have a remaining Highways funding balance of £1,500 in the CATG allocation available for the 2017/2018 financial year.

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

6.1. There are no specific safeguarding implications related to this report.